PROFESSIONAL DEVELOPMENT TRAINING

Advanced Facilitation Skills Training

3158 3955

REQUEST QUOTE

1.0 DAY COURSE

This course is intended for experienced facilitators who want to enhance their facilitation skills in working with teams. It helps participants hone their fundamental facilitation skills – whether it is managing more complicated group situations, building agreements, understanding the stages of team development and how to use common process tools to make presentations easier and more productive.

This training course is now available in Singapore.

This Advanced Facilitation Skills training course can be delivered at your premises anywhere in Singapore by one of our expert local or international trainers.

Contact us today for a group quote.

What You'll Gain:

Great facilitators are always searching for ways to be more effective at presenting to others. This Advanced Facilitation Skills training course can help those who have already mastered the basics of facilitation and are looking for more skills to enhance their presentations.

Skill development in facilitation is essential for performing expertly. During this deep dive training course in facilitation skills, participants learn to distinguish facilitation from instruction and training, establish ground rules, develop facilitation techniques, give effective feedback, understand the stages of team development, and more.

Facilitation Skills Training Course

Outcomes

This short and dynamic training course is the fastest way to develop skills in effective facilitation so that goals can be reached on time, every time.

After completing this course, participants will have learned to:

- Understand the phases of complex facilitation
- Understand how to respond to personal styles in a group
- Use convergent and divergent thinking tools to promote discussion and decision making
- Apply decision-making rules to reach agreement
- Successfully deal with emotional challenges

- Know when to intervene in a group
- Understand group think and how to avoid or overcome it
- Facilitate strategic planning sessions
- Facilitate process improvement sessions

Modules

Lesson 1: The Trusted Conductor

- Group Capacities
- REACH Review, understand your strengths, recognise other people's styles and needs
- Assessing and Convening

Lesson 2: Divergent Thinking

- Listing Ideas - Brainstorming
- Small Group Work
- Individual Writing
- Gap Analysis

Lesson 3: Convergent Thinking

- Affinity Diagram
- Pre-Defined Criteria
- Straw Votes
- Paradigm Shifting
- Paradigm Shifting Techniques
- Critical Reasoning

Lesson 4: Arriving at a Decision

- Decision Rules
- Decision Rules and High Stakes Decisions
- Scales of Agreement

Lesson 5: People Management Strategies

- When and How to Intervene

Lesson 6: Facilitating Specific Processes

- Strategic Planning
- Process Improvement
- ICOR (inputs, outputs, controls and resources)
- Force Field Analysis

Talk to our expert team

Phone: 3158 3955

Email: enquiries@pdtraining.com.sg